

# SALES QUESTIONNAIRE

Parcel #: \_\_\_\_\_

Property Address: \_\_\_\_\_

Recording Document #: \_\_\_\_\_

Recording Date: \_\_\_\_\_

**Check any and all which apply to this sale:**

- Sale between relatives or corporate affiliates
- Advertised via internet or auction sale
- Advertised out-of-state
- Deed in lieu of foreclosure or repossession
- Sale by judicial order
- Sale between government agency/public utility
- Sale of only a partial interest
- Sale involved a trade or exchange of property
- Includes water rights
- Property leased/rented by Buyer at time of sale
- Includes an existing business
- Visited the property before purchase

**Check use of property and items included at the time of sale:**

- Vacant land only
- Minor Improvement(s)
- Manufactured home
- Site built home
- Multiple residences
- Farm/Ranch
- Apartments
- Commercial/Industrial
- Agricultural lands
- Inventory
- Garage
- Carport
- Shop
- Shed
- Fireplace/Wood Stove
- Well
- Septic
- Power on or to property
- Basement:  Finished  Unfinished

**Complete for all residential property:**

\_\_\_\_ # of bedrooms    \_\_\_\_ # of bathrooms  
Basement: \_\_\_\_ # of bedrooms    \_\_\_\_ # of bathrooms  
Type of heating: \_\_\_\_\_  
Type of cooling: \_\_\_\_\_

**Complete for manufactured homes:**

Year: \_\_\_\_\_ Make: \_\_\_\_\_  
Model: \_\_\_\_\_ Size: \_\_\_\_\_  
Serial #: \_\_\_\_\_  
Perimeter Foundation:  Yes  No

**Was any personal property included in the sale price?**

- Furniture
- Equipment
- Machinery
- Crops
- Business franchise
- Inventory
- Other: \_\_\_\_\_

**Are you aware of any of the following changes to the property since July 1<sup>st</sup>?**

- New Construction
- Additions
- Remodel
- Demolition

**Was the price paid for the property a fair indication of market value?**  Yes  No

**How was the property listed for sale?**

- Sale by Owner
- Other \_\_\_\_\_
- Realtor    Name of Realtor: \_\_\_\_\_

**How long was the property listed for sale?**

- 0-3 months
- 3-6 months
- 6-9 months
- 9-12 months
- Over 1 year
- Not Listed for sale

**What was the asking price?** \_\_\_\_\_

**What was the sales price?** \_\_\_\_\_

**Date price was agreed upon:** \_\_\_\_\_

**What was the condition of the property at the time of sale?**  Poor  Fair  Average  Good

**Was the residence livable?**  Yes  No

**Was there an appraisal made on the property?**

- Yes \$ \_\_\_\_\_
- No

**Were any delinquent taxes assumed by the Buyer?**

- Yes \$ \_\_\_\_\_
- No

**Does the Buyer hold title to any adjoining party?**

- Yes
- No

**Buyer Financing:**

- Financial institution loan
- Seller financing
- Assumption of existing loan
- None/Cash

Financing can have a significant bearing on value. Would you be willing to tell us if you are paying any interest in regards to this purchase that is:

- Above Market Interest
- Below Market Interest
- N/A

Was there anything unique about this purchase that affected the reported sales price?  No If yes, please explain:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Phone# or Email: \_\_\_\_\_